<table>
<thead>
<tr>
<th>CHECK</th>
<th>Items Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Facility and Set-up</strong></td>
<td>Table for registration</td>
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<td></td>
<td>Table for food, and any food and beverages to serve</td>
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<tr>
<td></td>
<td>Tables to display resource materials</td>
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<td></td>
<td>Trash cans, compost bucket, and recycling bins</td>
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<td></td>
<td>Tables for outdoor activities</td>
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<td></td>
<td>Flip charts or whiteboard with markers (or chalkboard w/ chalk)</td>
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<tr>
<td></td>
<td>Laptop and projector for PowerPoint presentation &amp; Audio system</td>
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<tr>
<td></td>
<td>Extension cords, power strip</td>
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<tr>
<td></td>
<td>Pop up-tents/umbrellas to provide shade for outdoor activities</td>
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<tr>
<td><strong>Registration</strong></td>
<td>Check-in list for registration</td>
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<tr>
<td></td>
<td>Nametags. Stickers for decorating nametags (optional).</td>
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<td></td>
<td>Participant roster for attendees (include in packet -optional)</td>
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<td></td>
<td>Post-its or similar for people to write down questions</td>
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<td></td>
<td>Pens, pencils, markers, paper clips, etc.</td>
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<td></td>
<td><em>Gardens for Learning</em> books</td>
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<tr>
<td></td>
<td>Packets of workshop agenda and handouts – one/person</td>
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<td></td>
<td>Materials for resource table display</td>
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<td></td>
<td>Workshop evaluations (included in packet)</td>
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<td></td>
<td>Container for completed evaluations</td>
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<td></td>
<td>Certificate of completion (or letter of attendance)</td>
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<td></td>
<td>Door prizes (optional)</td>
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<tr>
<td><strong>Outdoor Classroom Management</strong></td>
<td>Egg cartons labeled for Six of One, Half Dozen of the Other</td>
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<td></td>
<td>Flip chart stand, paper, markers (optional for post-activity discussion)</td>
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<tr>
<td><strong>Soil and Planting</strong></td>
<td>1-2 days ahead: Garden bed thoroughly watered and cleared for soil prep</td>
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<tr>
<td></td>
<td><em>Tools</em>: trowels, hoes, digging forks, soil rakes, spades, shovel</td>
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<tr>
<td></td>
<td>Soil shake jar, soil samples to compare</td>
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<td></td>
<td>Compost in various stages for comparison and for bed prep</td>
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<tr>
<td></td>
<td>Various containers for seeding techniques – six-packs, flats, yogurt containers, etc.</td>
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<td></td>
<td>Potmaker molds, newspaper, scissors, labels, markers, milk cartons, tray</td>
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<tr>
<td></td>
<td>Seed packets &amp; Seeds for planting – direct sowing and ecopots</td>
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<tr>
<td></td>
<td>Seed starting mix</td>
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<td></td>
<td>Sowing string, stakes and twine</td>
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<td></td>
<td>Plants suitable for transplanting</td>
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<td></td>
<td>Watering implements: watering can, hose with fan attachment</td>
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</tbody>
</table>
### Keep It Growing

**Watering equipment:** watering can, fan sprayer, oscillator, timers, pressure regulator, power spray hose attachment, drip irrigation

**Irrigation Kits:** About 5-6 kits comprised of different kinds of irrigation line, plus various attachments and implements for each group to assemble

Weed question cards (optional)

Teaching materials (2 or more copies of each if possible):

**Pests:** Row cover, slug or snail traps, gopher wire, traps

### Curricular Connections

Various garden-based learning curricula for display and use in Educational Tie-Ins

Various examples of children’s literature

Reference copies of *Child’s Garden of Standards & Gardens for Learning* Supplement

### Choosing Plants and Planting Times

Assortment of seed packets

Gardens for Learning book

Regional Planting Guides

Sunset Western Garden Book (suggested)

Other crop planting resources as needed

### Designing Your School Garden

Blank graph paper, pencils, rulers—enough for each person

Clip boards and measuring tapes

### Planning Your School Garden Program

Price list from local supplier of garden tools and building materials (optional)

List of funding sources for school garden programs