

## 2014 INFAS Executive Committee Meeting- Report and Action Items

---

**Room TBD, Detroit Marriott at the Renaissance Center** Detroit, Michigan

Date: May 22, 2014

Time: 5:30 pm – 6:30 pm

*Chair: Molly Anderson, incoming Chair; Note-taker: Joanna Friesner, Coordinator*

Executive Committee Logistics including enlarging nomination pool	Action
<ol style="list-style-type: none"> <li>1. Nancy Creamer and Tom Kelly were nominated by INFAS members to serve on the Executive Committee               <ol style="list-style-type: none"> <li>a. The executive committee appointed them, by consensus.</li> <li>b. Tom Kelly was appointed as INFAS executive committee chair-elect.</li> </ol> </li> <li>2. How do we enlarge the nomination pool? Especially via 1890s, HBCUs, TCUs.               <ol style="list-style-type: none"> <li>a. We should have this outreach as a priority for the next FY. This will also help us with diversity in the executive committee.</li> </ol> </li> </ol>	<p>Joanna- update INFAS website</p> <p>Priority to engage in outreach in next FY overall</p>
Budget Discussion	Action
<ol style="list-style-type: none"> <li>1. Budget Discussion (Tom Tomich): given that the estimated budget line items are commitments; does the EC authorize us (Network Design Team) to spend up to \$68K on ND?               <ol style="list-style-type: none"> <li>a. Group: are there any other possible items beyond ND that we want to hold budget for? Or is this all part of ND?</li> <li>b. Agreed majority of funds can be used for ND but recommended not to spend all funds in order to leave a small cushion.</li> </ol> </li> <li>2. Discretionary fund discussion- travel support for meetings for participants. EC authorized consideration to help defray participation costs for those that lack resources. EC would decide if costs exceeded allowable amount, below.</li> <li>3. Tom Tomich proposed: Provisional for a year: if Tom T. and Joanna agree that something of interest to INFAS, and costs less than \$5,000 we don't need to get clearance by the EC to spend.               <ol style="list-style-type: none"> <li>a. EC agreed on a <b>\$500</b> spending point where EC approval isn't required.</li> <li>b. [If Bruce doesn't respond within 24 hours to the above \$500 request via email then assume he agrees.]</li> </ol> </li> </ol>	