

## **INFAS Executive Committee**

March 2019

### **A. Number of Executive Committee Members**

The number of INFAS Executive Committee members shall be six (6) members. Up to four (4) *ex officio* members are allowed to participate in the meetings

### **B. Terms and Roles of Committee Members**

The term of INFAS Executive Committee members is a minimum of three years and a maximum of six consecutive years, with terms longer than three consecutive years subject to annual consensus approval by the remaining EC members. Nominations should be staggered so that up to 1/3 of the Committee members are appointed annually.

If an Executive Committee member resigns or is removed, his or her successor shall be nominated to complete the unexpired term.

The Executive Committee Chair will serve for a minimum of one year with longer terms subject to annual consensus reappointment by the remaining EC members.

The Executive Committee Chair-elect will serve a minimum of one year as chair-elect and then advance to chair at a time agreed-upon with consultation of the full Executive Committee (for example, a Chair-elect may serve in that role for two years under the existing Chair, if this approach is mutually agreed upon to fit operational needs.)

Replacement members of the Executive Committee will serve terms as described above (terms for *ex officio* members are expected to be at least one year, and term is determined as needed.) A member who has served two consecutive full three-year terms shall not be eligible for re-appointment to a consecutive third term. An individual who has been an Executive Committee member may serve on the Committee again after a minimum of a three year hiatus.

The graduate student representative will be chosen by the chair and serve a minimum of one year.

The Committee Chair, annually, will draft an evaluation report, circulate to the committee for input, and email to UC Davis Dean of College of Agriculture and Environmental Sciences (*To be confirmed each year*) copying the INFAS host (currently Tom Tomich) and the INFAS Coordinator (currently Joanna Friesner) who will include it on the publicly-accessible INFAS webpage.

### **C. Nominations and Appointments**

The nominations process for the INFAS Executive Committee shall be the responsibility of the INFAS Coordinator and shall occur annually prior to the annual meeting. If an annual meeting is not held, then the nomination process shall take place generally in the fall (subject to circumstances that indicate an alternative timeframe is desirable.) The Executive Committee, with the assistance of the Coordinator, shall conduct the search for new members, including canvassing current INFAS membership.

Priority for nominees will be partly based on the current composition of the Executive Committee in regards to several attributes, listed in no particular order:

- Diversity in gender, career stage, ethnic background, institutional type
- Diversity in regional representation/geographic location
- Diversity of topics in research, education, activities, etc.

The Executive Committee, excluding the INFAS host, the Committee Chair and incoming Chair, shall forward approximately three to five total nominees to the Chair, incoming Chair, and INFAS host, who will appoint two new member(s).

In the event that there is a mid-cycle resignation, or otherwise a replacement is needed, the Executive Committee Chair shall propose one or more replacements, to be confirmed by vote of the entire Executive Committee. Proposed replacements may come from, but are not limited to, previously nominated members.

### **D. Authority of the Executive Committee**

The Executive Committee is authorized to: (1) provide advice and guidance on the program directions and policy priorities of INFAS's work, (2) oversee the management of INFAS; (3) provide advice and guidance on Endowment expenditures; and (4) have a shared responsibility to support INFAS fund-raising efforts and provide leadership for ensuing projects.